

Paramount Life & General Insurance Corp.
Regular Meeting
Via Google Hangouts Video Conference
Tuesday 14 April 2020, 10:00 — 11:00 PHT

Present:	Patrick L. Go Ramon M. Chu George T. Tiu Ian Patrick L. Go Hilary Blase L. Go Lauren Nicole L. Go Wendell Garth A. Ty JJ Samuel A. Soriano	Chairman and CEO Vice Chairman President and COO
Others:	Jimmy Soo Markin A. Lim	Corporate Secretary Assistant Corporate Secretary

1 CALL TO ORDER

The Chairman, Mr. Patrick L. Go ("Chairman Go") called the meeting to order at 10:00 AM and presided over the same. Atty. Jimmy Soo ("Atty. Soo"), Corporate Secretary, recorded the minutes of the proceedings.

2 CERTIFICATION OF NOTICE AND QUORUM

The Corporate Secretary, Atty. Soo, certified that copies of this Notice were sent to the members of the Board and declared that, since eight (8) members of the Board of Directors ("Board") are present through video conference, there was a quorum to validly transact business.

3 APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD ON 20 DECEMBER 2019

The Minutes of the Regular Meeting held on 20 December 2019 was presented to the Board for Approval. The Board resolved to dispense with the reading of said Minutes, and approved the same as presented. The following resolution was thus approved:

"RESOLVED, that the minutes of the Regular Meeting of the Board of Directors held on 20 December 2019 are hereby approved."

8 Yes 0 No 0 Abstain

4 CONFIRMATION AND RATIFICATION OF THE ACTS OF THE EXECUTIVE COMMITTEE AND MANAGEMENT

Atty. Soo presented the summary of the Executive Committee resolutions covering

the period 10 December 2019 to 5 March 2020 for the confirmation and approval of the Board. Consequently, the Board approved the following resolution:

"RESOLVED, that the acts of the Executive Committee and Management for the period 10 December 2019 to 5 March 2020 are hereby approved."

8 Yes 0 No 0 Abstain

5 PRESENTATION AND APPROVAL OF THE BUDGET PRODUCTION AND THE GENERAL AND ADMINISTRATIVE EXPENSES (GAE)

The President and Chief Operating Officer, Mr. George T. Tiu ("Mr. Tiu"), presented the 31 December 2019 Production and GAE Reports for the Life and Non-Life Divisions, as well as their Production targets as of 29 February 2020. Thereafter, the Board approved the following resolution:

"RESOLVED, that the Reports on Production and GAE of the Life and Non-Life Divisions as of 31 December 2019 are hereby approved;

RESOLVED FURTHER, that the Production Targets of the Life and Non-Life Divisions as of 29 February 2020 are hereby approved."

8 Yes 0 No 0 Abstain

6. PRESENTATION AND APPROVAL OF THE 31 DECEMBER 2019 RESULTS OF OPERATIONS OF THE LIFE AND NON-LIFE DIVISIONS

6.1 Life Division – Management Report

Mr. Tiu presented the 31 December 2019 Results of Operations of the Life Division. Copies of the written reports were included in the Board Pack and were provided to the members of the Board together with the notice of the meeting. The report focused on the following matters: (1) Premiums Written; (2) Claims and Benefits Incurred; (3) Commission; (4) Expenses; (5) Combined Ratio; (6) Underwriting Income; (7) Investment & Other Income; (8) Operating Profit (Before Tax); and (9) Shareholders Funds and Assets.

6.2 Non-Life Division – Management Report

Mr. Tiu presented the Results of Operations of the Non-Life Division for the same period. Copies of the written reports were also included in the Board Pack and were provided to the members of the Board together with the notice of the meeting. The report focused on the following matters: (1) Premiums Written; (2) Net Premiums Earned; (3) Claims Incurred; (4) Commission & Other Underwriting Expenses; (5) Expenses; (6) Combined Ratio; (7) Underwriting Income; (8) Investment & Other Income; (9) Operating Profit (Before Tax); and (10) Credit Control; and (11) Shareholders Funds and Assets.

6.3 Life and Non-Life Divisions – Unaudited Financial Statements

Mr. Tiu presented the Unaudited Financial Statements of the Life and Non-Life Divisions.

6.4 COMBINED Unaudited Financial Statements

After Mr. Tiu's presentation of the set of Results of Operations and Unaudited Financial Statements, the Board approved the following resolution:

"RESOLVED, that the Management Reports of the Life and Non-Life Divisions as of 31 December 2019 are hereby approved;

RESOLVED FURTHER, that the Unaudited Financial Statements as of 31 December 2019 are hereby approved."

8 Yes 0 No 0 Abstain

7 OTHER MATTERS

(i) Response to Insurance Commission

Atty. Soo reminded the Board of the findings and corresponding requirements by the Insurance Commission in connection with the company's 2018 Annual Statement which had been taken up by the Executive Committee at its meeting held on March 9, 2020. Mr. Tiu reported on the action of Management during the intervening period to comply, and matters pending. Subsequent to the Board's discussion thereon, the following resolution was unanimously approved and adopted:

"RESOLVED, That in connection with the resolution of the Executive Committee held on March 9, 2020 on the same matter, which the Board of Directors of PARAMOUNT LIFE & GENERAL INSURANCE CORPORATION (the "Corporation") had earlier confirmed and ratified, and after having received and considered the findings and corresponding requirements indicated in the report of the Insurance Commission on the examination into the affairs, financial condition and methods of doing business of the Corporation as of December 31, 2018 as contained in the letter of the Insurance Commission dated October 31, 2019, received on December 13, 2019, hereby resolves:

- 1. To note the said report; and*
- 2. To direct Management to respond to, address and otherwise comply with the requirements of the Insurance Commission as indicated in the said report.*

RESOLVED FINALLY, That a copy of this Resolution be furnished the Insurance Commission at the soonest possible time."

8 Yes 0 No 0 Abstain

(ii) Re-evaluation of the budget

Director Ian L. Go raised the concern of the necessity to re-evaluate the budget for the remaining period of the year, given the financial situation caused by the Novel Coronavirus 2019 (Covid-19). Mr. Tiu affirmed the possibility of re-evaluating the budget once the community quarantine is lifted by the government. The re-evaluation would involve looking into the effects of Covid-19 on the different channels of the business. It is anticipated that insurance business derived from car sales, travel and Overseas Filipino Workers would decrease, while health insurance business could increase.

Director Hilary L. Go presented the prospect of the community quarantine being extended indefinitely, which could entail a more urgent re-evaluation of the budget. Mr. Tiu agreed, but clarified that the more time the company has to see how the financial situation develops, the more accurate their projections could be for the re-evaluation. Ultimately, it was settled that in the event that the community quarantine is not lifted in the immediate future, then re-evaluation shall be commenced before the next board meeting.

(iii) Day-to-day operations during community quarantine

Mr. Tiu assured the Board that day-to-day operations during community quarantine are essentially functional, considering that (i) management meetings are held on a daily basis through video conferences for each department to report and coordinate with each other, (ii) issuance of policies and servicing of claims can be done by electronic means, and (iii) work-from-home arrangement is set in place for the employees and their work output is being continually monitored by management. Aside from these, Mr. Tiu communicated that preparations for end of the community quarantine and following return of the employees are likewise being undertaken. One significant option being considered is the digitization of the business, which would still enable the company to function at full capacity should community quarantine extend further or occur again.

Chairman Go shared that having a Business Continuity Planning Committee constituted for contingency allowed the company to respond in a prompt and efficient manner to the community quarantine. In particular, the logistics of distributing the computers and pocket WiFis to employees, and formulation of the general processes has been implemented effectively. The company has also advanced certain policies and payments to its employees as assistance in light of the current pandemic situation, and has given aid and donations to hospitals, doctors and other frontliners as its contribution to the private sector effort to mitigate the effects of the pandemic.

(iv) Changes in operations after lifting of community quarantine

Director Lauren Go inquired of the possible appropriate changes that will be implemented once the company resumes to normal operations after the community quarantine is lifted by the government. In response, Mr. Tiu and Chairman Go explained that part of such changes would include: (i) classifying employees by

groups in terms of their capability to work from home, such that only the frontliners, meaning those vital employees whose work cannot be done remotely at home, are required to report first before the other groups that can; (ii) formulating and implementing certain guidelines in the work environment to lessen the exposure of the employees, for instance, setting different lunch breaks for the employees; (iii) distributing face masks and making hand sanitizers available to employees, and mandating the wearing and use thereof; and (iv) ensuring observation of social distancing by managing human traffic in the company building.

9 ADJOURNMENT

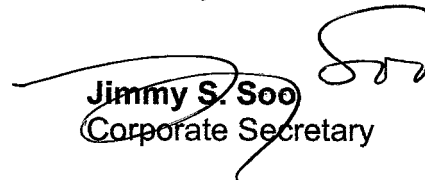
After all business has been considered and resolved, the Chairman declared the meeting adjourned at 11:00 am.

Prepared by:



Markin A. Lim
Assistant Corporate Secretary

Noted by:

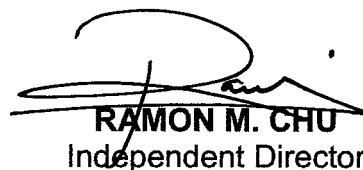


Jimmy S. Soo
Corporate Secretary

Attested by:



PATRICK L. GO
Chairman



RAMON M. CHU
Independent Director



GEORGE T. TIU
Director

LAUREN NICOLE L. GO
Director

HILARY BLASE L. GO
Director

IAN L. GO
Director



WENDELL GARTH A. O'CONNELL
Independent Director



JJ SAMUEL A. SORIANO
Independent Director